

## **Tam Institute Office Management System features document:-**

Tam Institute Office Management System is a web based application for institutions to maintain their complete activities related to institute. This software is very easy to operate and light on system tool to maintain information about Institute, Students, Faculty, and Courses etc.

Once installing the script by following the documentation,

The admin dashboard welcome you and shows the main controls of the system on the top side, you will see the navigation for management of various options.

Following are the features:-

- Manage Enquiries/Leads
- Manage Students
- Manage Batches
- Manage Faculties
- Manage Courses
- Manage To-do's
- Inventory
- Masters
- Expenses
- General Settings
- Reports